

UNIVERSITY OF DELHI

MOST URGENT/OUT TODAY

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Delhi, the 19th April, 2011

NOTIFICATION

The University of Delhi hereby notifies the undergraduate students admission process to be followed in the academic session 2011-12:

1. There will be no pre-admission forms (physical or on-line) either at the university or at the college level. This means that both the centralized OMR pre-admission form as well as the college pre-admission form will be discontinued.
2. No pre-admission form in any format (physical or on-line) is required to be filled in by students for admissions purposes. However, if any college wishes to register students on-line for purposes of student profiling, this may be done subject to the following:
 - (a) Filling up of the on-line student profile form shall be purely optional;
 - (b) No student shall be denied admission if he/she has not filled the on-line college student profile form;
 - (c) All students who meet the cut-off criteria shall be admitted;
 - (d) No charges shall be collected from the students for filling up the on-line college student profile form.
3. The colleges shall convey to the University the cut-off marks for the various courses (for the General and OBC categories), as per the schedule announced by the University. As has been the practice in previous years, the college shall determine the cut-off marks on the basis of the past admissions related experience and the class XII results of the School Boards. The office of Dean

Students Welfare shall send the information regarding the results of various School Boards to the colleges (as previously).

4. The University on receiving the cut off marks from the various colleges shall collate these and notify the same through print and electronic media as per schedule. The cut-offs will also be displayed on the University Website.
5. The University may declare upto five cut off lists.
6. The colleges shall admit all students who have marks that meet the announced cut-off criteria. No first-come-first served policy is permitted.
7. Each college is required to supply information regarding the 'additional eligibility criteria' (such as additional subject requirement and percentage deduction/relaxation in the various courses) along with their justification to the Dean, Students Welfare office latest by Monday, 9th May 2011, so that it can be compiled and published in the University Information Bulletin 2011-2012. The 'additional eligibility criteria' should be kept to the minimum possible and the rationale/justification for each of the criterion adopted should be clearly spelt out to satisfy the requirements of transparency and public scrutiny. The 'additional eligibility criteria' along with their justification shall also be displayed on the University web-site along with the cut-off marks for the various courses.
8. No college shall be permitted to change the 'additional eligibility criteria' between the first cut off list and any subsequent cut off lists. In other words, the eligibility criteria once fixed will remain unchanged for all subsequent lists.
9. The college is free to publish its prospectus which may provide information regarding the college, the courses offered, fee structure, extra curricular activities etc. The college prospectus must include information about the 'additional eligibility criteria' along with their justification. No forms of any

nature shall be included in the prospectus or sold/provided with the prospectus or otherwise.

10. The prospectus of the college should clearly state that all undergraduate degree courses shall be taught in semester mode in the academic session 2011-12.
11. The University will organize open days in order to disseminate information on various admission related aspects and also to answer any queries that the students may have. The University will also be starting e - Open days (24x7) which can be viewed by students anywhere by logging on to the University Website. The University shall run telephonic help lines for the students. The colleges are free to organise open days at their end and to set up help lines and web based assistance.
12. After declaration of the cut off lists by the University, the student will need to report to the college of his/her choice for admission within the stipulated period. At this stage, the student would be required to fill the college admission form and the University enrolment form. The student would then get his/her documents verified and pay the admission fees.
13. In case a student cancels his admission in a college in order to move to another college on declaration of a subsequent cut off list, the college must promptly return the documents to the student but not later than 24 hours.
14. For admission under the reserved categories of Schedule Caste/Schedule Tribe/Persons with Disabilities (PWD)/J&K Migrants/Children of War Widows, the admission process shall continue to be centralized and conducted at the University level by the office of Dean Students Welfare and the Special Cell.
15. In courses where admissions are done through entrance exams, separate procedures shall apply.

16. For admission under the Sports and ECA (Extra Curricular Activities) categories, the colleges may use Sports/ECA application forms. These application forms shall be made available by the college from the date of announcement of the second cut-off list.
17. The University shall set up Special Admissions Assistance Teams that will visit colleges throughout the admission process for rendering assistance to students.
18. The schedule of the admission process for all categories shall be shortly notified by the University.


(Ram Dutt) 13/4/11

Deputy Registrar (Academic)